

**Coleman School PTO Board Meeting**  
**Monday, November 5, 2018**  
**6:00– 7:00 p.m. in the Library**

**AGENDA**

1. Welcome and Introductions

Attendance: Sally Sauvignon, Robert Ishikawa, Bronwen Healy, Tori Berghoff, Teri Hollowell, Michelle Klopp, Kelli Kelly, Chandos McEowen, Cathy Falco, Abby Falco, Abby Pledger, Stacy Lawman, Lauren Monson, Mike Taylor, Kimberly

2. Approve Board Minutes from October's meeting

Minutes were discussed, specifically Mr. Nettle had a poor turn out, he is going to come back in the Spring.

Motion made to approve minutes, and seconded and approved.

3. Recap of San Rafael Parent Leader Meeting & open PTO Positions - Kelly Franklin (5 Minutes)

PTO members were at the meeting, discussed the achievement gap. SR has the highest achievement gap in the state of CA. Focusing on reclassification ceremony will help turn this achievement gap around. Mike discussed data on students and reminded us that it is important to vote and being present in the school.

Q: what is the "gap"? A: 3-5th grade tests, disparity between our english only students versus english learning is very large. Mike presented data on the test scores.

Q: How is it supported in the classroom. Teachers are trained to differentiate between different the different types of learners and levels. It is difficult for the teachers, however it is practiced daily and they want to master the skill. It takes constant training for the teachers.

Social equity at leadership level is offered to the Principals.

Q: How do we address the language learners and intervention at the early stages. A: Come to Site Council, that is where we allocate funds for early intervention. We have a handful of teachers that come in and pull kids out or push in. Information was given about how the teachers and support are working with the English learners.

4. Treasurer's report – Jon Haveman (10 Minutes)

Kelly reported on the treasurer report. We are at 25 percent of the school donating and Sun Valley is at 100 percent. Kelly reported that we are hoping to have a big push around thanksgiving. It was reported that we are on par with this time last year. Reviewed the payments and reimbursements. Discussed who is taking over for Jon and Abby next year.

Stacy Lawmen move to approve the checks, seconded by Toni Ignafo

5. Principal's report – Mike Taylor (10 Minutes)

Today was no tardy kick off, and we only had 12 tardies. Class with least tardis will get to color Mike's hair. Grade level with the least amount get extra recess. Class with least gets a pizza party.

Bingo is coming up, 11/30. we are inviting all elementary schools in district, the money will go to the respective schools. Q: Who is in charge A: Mike and Lamont

The fire alarms went off last tuesday, text went out, if you did not get it, email Mike. Heater went on for the first time and fire department cleared everything.

This Wednesday is an emergency drill. Parents will get an email tomorrow, please share with kids if they have anxiety around it.

Q: Request for a SARC meeting to check in with the academics. Mike answered that he would set that up.

6. PTO and School Upcoming Events -Kelly Franklin (5 Minutes)
  - a. No School -- Veterans Day, 11/12
  - b. Dine & Donate – Marche Aux Fleur
  - c. 5th Grade Outdoor Ed - 11/13-16
  - d. Poker Night, 11/16
  - e. Thanksgiving Break, 11/21-23
  - f. Bingo Night, 11/30, 6:00 pm
  - g. Hour of Code, 12/5, 6:00pm
  - h. PTO Meeting, 12/3
  - i. Holiday Break, 12/24-1/8
  - j. PTO Meeting, 1/8
  - k. Crab Feed, 2/2

Kelli went over all the events. Q: what is the hour of code A: Super fun event for kids and adults to come to school and learn code.

Crab feed is on 2/2 there are some places where the date is wrong.

Q: What is going on with the grade level signs. 4th is 12/6 and subsequent signs will come up and parents will be notified.

Boon Supply fundraiser coming up.

Amazon Smile, please do not use your app, use the website and Coleman will receive money.

7. PTO Fundraising – Kelli Kelly (10 Minutes)
  - a. Tiger Fund Update – Mary Beth Seedall  
 We have raised \$53,700 about \$3,000 more than this time last year. Need more participation. Looking for ideas for next steps. Handwritten notes to families. Discussion about sending home fliers to families.  
 Q: How do we know if the corporate matches are happening A: Leah has a spreadsheet, and tracks it.  
 We only need 5 more families to sign up for Good Eggs, goes thru end of November
  - b. Dine and Donate - Jennifer Numainville
8. Communications Report – Abby Pledger (5 minutes)  
 Newsletter challenges, with the Google doc. Can someone help Abby.
9. Dads Group (5 minutes)
  - a. Coleman vs. Sun Valley Softball recap  
 Great game, Mike is famous for his home run. We more than doubled our funds from last year. We made \$1,350 for each school. Sun Valley’s dad’s club is growing. Discussions about continuing events together, helps with the kids and parents.
  - b. Poker Night!  
 Todd’s last year at Coleman, hoping for someone to take over. Need dealers, no skills necessary. Volunteerspot getting sent out soon, please look for that. No insurance needed, Elk’s lodge is hosting it. Q: Is it a Davidson event too? A: Last year there were only 2 people from Davidson. Can’t emphasize enough about needing dealers.
10. Angel Network -- Jenn Fernandez (5 minutes)  
 Costume drive was a success. Mollie Stone’s is donating 10 Thanksgiving meals delivered. Holiday tree should be up soon.
11. Green Team – Toni Ignoffo (5 minutes)

Key member to Green Team had to step down, need someone to help with the cans. 1 time a month to drive cans to the recycling center.

Zero Waste program is being implemented. Need help for these great programs.

12. SSC -- Stacey Laumann (3 minutes)

Mike brought data about the test, and how kids perform and how we can support. Worked on the no tardy form. The end of year survey only received responses from only 66 families, which was disappointing.

This year we will tighten it up.

13. PTO Business – Kelly

- a. Need new Treasurer to start transitioning Jon out ASAP

**Next PTO meeting, 12/3, 6:00 pm**