

**Coleman School PTO Board Meeting**  
**Monday, March 5, 2018**  
**6:00– 7:00 p.m. in the Library**

**AGENDA**

***In Attendance:***

Lauren Ng, Jon Haveman, Jennifer Beales, Kelli Kelly, Mike Taylor, Hilary Schmitt, Vita Johanson, Jackson Johanson, Amie Stewart Reed, Melissa Laughery, Rebecca Harris, Stacey Laumann.

**1. Welcome**

**2. Approve Board Minutes**

- Motion to approve Board Minutes from 2/5/18. Seconded. Minutes approved.

**3. Principal's Report – *Mike Taylor***

- **4<sup>th</sup> and 5<sup>th</sup> graders** say goodbye to Ms. Marianne and will transition from music to drama.
- **Davidson Middle School tour** for 5<sup>th</sup> grade goes to on Weds. March 7.
- **Rockin'Run** is Thursday, March 8.
- **Class Photo Day** is Friday, March 9.
- **Conference Week** is the week of March 19. Monday will be Maker Day in MRP and students will be exploring catapults. More info to come.
- **Projectors** have been confirmed by staff as a high priority need. District will pitch in as well as PTO. Mounted ceiling projectors will help with no wires to trip over, carts to obstruct views, etc. Will look professional, kids can't touch it.
- **National Walkout Day.** How to make it K-5 friendly? Instead of a walkout, we will do a write-it-out. At morning message kid speakers will talk about kindness. Will launch into a kindness campaign. No specific talk of guns. Will be communicated to parents through the newsletter.

**4. Treasurer's Report – *Jon Haveman***

- Income is at \$140K gross profit. All in line with last year.
- APD is ahead of where we were last year, as well as Crab Feed.
- Numbers not in yet for Poker Night.
- Teachers are spending field trip money faster and better than last year.
- Budget is lower than last year. We are in good shape assuming APD, Dine and Donate, Online Auction and CCIF come in the same. And this year, Online Auction will possibly put us ahead.
- Stacey motioned to have all checks approved and Leah seconded. All checks approved.
- Contact Jon to see details on any more of our Budget Report.

**5. Fund-A-Need: New Projectors Proposal – *Lauren Ng***

- Majority of current projectors are out of date and in need of repair. The current projectors on carts cause reduced classroom space. Their electrical cords are a safety issue.
- Proposal to mount projectors in all 17 classrooms, beginning with 5<sup>th</sup> grade and working down to Kinder
- Will cost \$3,100 per classroom + installation at \$1K, for a total of \$4,100 per classroom = \$69,700.
- District and site funds will support this with \$14K so PTO needs to raise \$55K.
- All kids will benefit and the PTO can afford this.

- Leah raised the issue that the cost to maintain projectors is exorbitant (example, light bulbs). Install TVs instead? 55 inch TV would be adequate. Check with Natsu Tuatagaloa for an honest opinion (he does this for a living). District would pay for maintaining, but they might not support the TVs. Some of the classrooms already have mounted projectors, but they would still need to be updated. TVs could be a daylight issue. Hard to see. Could pick a type of screen that would work for all types of uses.
- Preference is to go with projectors since that is what teachers know. We have the screens already. They can be raised and lower, but where would the TVs go? Hard to give up precious wall space.
- Should seek grant money. Reach out to technology companies to help support.
- Look into other technologies that might work.
- If we are ready we can make a motion to pass this idea, then form a committee to make it happen. OR if we aren't ready, we need to research the TV vs. Projector idea. The district is ready to give us the money this year for next year.
- The Fund-a-Need will appear on the Online Auction. Then we would do a formal 'ask' to all Coleman families, then another letter-type ask for select families (those who give full APD ask, etc.).
- What does the district need from us to get the \$14K? They are installing it for us, so will need their approval. Spend the funds now by grade level?
- Motion to approve that the PTO will launch a Fund-a-Need for Technology to raise a goal of \$20K for this school year. What that tech will be, is TBD while we do final research. Motion seconded. All approved.

#### 6. **Green Team / CRV Proposal** – *Melissa Laughery*

- Melissa has taken over the recycling bringing in \$700 using the Cash for Cans program. Students have been helping and the thought was to give the amount raised back to the Student Body for the kids to use. Take it from the PTO, and give to the kids.
  - Student advisors will help kids decide how to spend. Everyone is on board. Jackson Johanson suggested purchasing spray paint for crazy hair day, or a purchasing a friendship bench.
  - Is this sustainable? Need to have a parent to take over as Melissa is graduating out after next year. Melissa is confident that we can find parents between Green Team, Student Body parents and Dad's group.
  - Motion to remove CRV item from PTO budget and move it to student council. Seconded and approved!

#### 7. **PTO Fundraising**

- **Online Auction** — *Kathy Ryan*
  - Coming on March 12 and goes through the 18<sup>th</sup> at 10pm. Years past have included lots of random donations. This year they will be teacher-sponsored activities, Coleman items like parking and graduation seats, and some items from local businesses. It will be smaller, but more focused.
  - It's in good shape with lots of good stuff. Flyers are going out in Friday folders. Will do a coffee drive with cards and info. A text message reminder of final bidding hours will go out on Sunday.
  - Bidding for Good is not bilingual. Most Latino families that are not bilingual will not be bidding online. Marta could meet with families who want to be involved (especially in Principal-for-a-Day and teacher outings), in the library maybe during the SELAC meeting, and help families bid.

- **Annual Pledge Drive** – *Mary Beth Seedall*
  - At about \$92K. Still doing targeted asks. Not too much response on brick purchases. At 50% participation.
- **Dine and Donate** — *Stacey Laumann*
  - Coming up: Kamikaze, April 7<sup>th</sup>.
  - Participation is down a bit. But numbers are good.
  - Contact Mark Nicandri who is opening Gotts.

#### 8. **Heads Up Rockin'Run**

- On Thursday 3/X. Need volunteers! Times by class is on the website and on Google doc where you can sign up to volunteer. Heads up will be taking over Kinder music so PTO pays for no music.

#### 9. **Beatnik Poetry Night**

- Beatnik is going to be awesome, but will need lots of volunteer help.
- Poetry writing workshops going on. Sian is creating this as a celebration of poetry, low-key stage and games and other things for non-performers.

#### 10. **Science/Maker Faire** – *Sara Sonnet*

- 22 entries so far. Groups and pairs are allowed. Sara will let us know if she needs parent help. The help from parents is to help the kids at home.

#### 11. **CCIF** – *Stacey Laumann*

- We've changed the name! It is now the COLEMAN FESTIVAL, not CCIF.
- Theme this year is performance and visual art.
- Need replacements for key people who are graduating out. Need to find people to shadow. Contact Stacey if you are interested in taking on a Leadership role.
- Need to train the kids in managing the booths with adult supervision.
- Meeting to be scheduled soon.

#### 12. **SSC** -- *Stacey Laumann*

- Looking at budget for next school year. Sonnets have redlined the handbooks. Would be great to have the edits done by June 1. Tori and Amie will handle the final editing.
- SSC wants to help advocate for teachers' needs and Coleman political actions at the district level.

#### 13. **Other**

- Remember please speak up if you want to be part of a certain position. Get the word out to everyone who wants to be in a leadership role. Will propose a new slate in June. We have some conversations of someone who will take over for Lauren, as PTO president.

#### 14. **PTO and School Upcoming Events**

- Rockin' Run, 3/8
- Online Auction, 3/12-18
- Beatnik Poetry Night, 3/13
- Marche aux Fleur Dine & Donate, 3/14
- Conference Week, 3/19-23
- Maker Monday Event (no school day), 3/19
- Science/Maker Faire, 3/22

- Turn Off the TV Week, 3/26-30
- Parent Education Event (Topic TBD), 3/28
- PTO Meeting, 4/2
- Kamikaze Dine & Donate, 4/7
- Spring Break, 4/9-13

Meeting adjourned at 7:20pm.

**Next PTO meeting, 3/5, 6:00 pm**

*Jennifer Beales, Recording Secretary*