

Coleman School PTO Board Meeting
Monday, February 5, 2018
6:00– 7:00 p.m. in the Library

AGENDA

1. Welcome and Introductions

- **Attendees:** Jon Havman, Mary Beth Seedall, Kelli Kelly, Mike Taylor, Sara Sonnet, Mindy Findtner, Michelle Klopp, Rebecca Alexis, Stacey Laumann, Vita Johansson, Michelene Moayed

2. Approve Board Minutes

- Minutes from 1/9/18 approved by Jon and Michelene.

3. Principal's Report – *Mike Taylor*

- Global school play day is on Wednesday. No batteries and lots of play will help the kids learn organically.
- 100th day of school is also on Wednesday.
- Fire drill will also be on Wednesday.
- Kid power is next Monday for 2nd and 5th grades. Encourage parents to come!
- On 2/14/18 is Kindergarten registration from 2 to 5pm.
- 2/16 is crazy hair day and parent coffee chat.
- Mid-winter break is coming 2/19-23.
- Los Moles Dine and donate is coming on 2/28, Wednesday after break.
- On 3/14/18, Sara Sonnet hosts an author talk, Chelsea Clinton around 1pm. Lots of discussion about not having it publicized due to it being Chelsea Clinton. Is there a possibility to see if there is an opportunity to have press here to promote the school?
- A handful of "us" have discussed updating the classroom from a technology perspective. What would it cost to put projectors in the classroom? The district and the site have money but not enough. Mike is speaking for the school to have this technology updated. How do we cover the expenses? Can we get a grant? What are the needs outside of just projectors? Must keep the district in the loop? Mike will find out the needs of teachers. Kelli Kelly will reach out to Mary Bussi (Michelle Klopp will help). Test and learn how much, and it must be raised this year if we want to spend it for next year.

4. Treasurer's Report – *Jon Haveman*

- No big information. Poker Tournament and Crab Feed numbers are not yet in. Running same rate as last year.
- Checks approved!
- Sara Sonnet asked about paying district for paper. Approved.

5. PTO and School Upcoming Events

- Global School Play Day, 2/7.
- Art Show, 2/7.
- Kid Power – 2nd & 5th Grades, 2/12.
- CCIF Kick-Off Meeting, 2/12
- Kinder Priority Registration, 2/14.
- Mid-Winter Break, 2/19-23.
- Parent Ed Night: Screenagers & Wait Til 8th, 2/27 - partnered with Glenwood. It's a documentary about cell phones. 60 minutes long. Sara Sonnet strongly recommend people go! Suitable for 4th and 5th grade. Wait Til 8th is a pledge.
- Los Moles Dine & Donate, 2/28.
- PTO Meeting, 3/5.
- Online Auction, 3/12-18.
- Beatnik Poetry Night, 3/13.

- Marche aux Fleur Dine & Donate, 3/14.
- Conference Week, 3/19-23.
- Maker Monday Event (no school day), 3/19.
- Science/Maker Faire, 3/22.
- Turn Off the TV Week, 3/26-30.
- Game Night, on 3/30, has been CANCELLED.

6. **PTO Fundraising** – *Kelli Kelly*

- **Online Auction** is focusing on items from inner Coleman and local businesses: Parking spots, graduations, camps etc., ...need more items like that.
- **Annual Pledge Drive** — Jon went over the numbers. We are about same amount as last year. 159 out of 334 families have donated (200 students out of 400). 5th grade campaign happening now. You get a brick if you've paid your full amount per child. Rolling out another promotion 1st - 4th has possibility to win all access pass to CCIF or Kinder graduation seats.
- Dine and Donate — Jennifer Numainville is heading this up as Stacey is focused on CCIF and SSC.

7. **Science/Maker Faire** – *Dan Sonnet*

- We are promoting it early to give kids time to get started! Parents work with kids to come up with ideas to work with kids afterschool. We will be providing support for kids who don't have resources at home.

8. **Heads Up Rockin Run** – *Michelene Moayedi*

- Will take place on Thursday, 3/8/18. 2/15 is the assembly at 8:45. Not sure who is running it for Coleman. The packet will be sent home in a couple of weeks. The money raised has dropped significantly. It is planned for two weeks earlier this year. Let's promote it more!

9. **Library Event Update** – *Sara Sonnet*

- We had one day less than last year for book fair.
- Book Giveaway will be on Friday, after Mike's coffee chat - we have wonderful parents that donated!

10. **Dads Group** – *Jim Stuart*

- We think we are up \$1,000 over last year! Crab was expensive, but this year we got the portions right. Made our own clam chowder to save money.
- Originally it was a free event at the Marin Rod & Gun Club and over the years it has become more expensive. Last year we paid \$2,500, this year we paid them \$2,000. Is there a group of parents that can work with outside places to sponsor the school?
- Movie night made \$1,100 from the grill. Huge turn out! Sara Sonnet will send out email to collect feedback.

11. **Green Team** – *Mindy Findtner*

- Toni met with Mary Bussi to come up with a list of grants to work on for water bottle filling stations. Meeting tomorrow night.
- Educating kids on composting etc...how do we have the kids take over?

12. **CCIF** – Stacey Laumann and Jennifer Numainville (3 minutes)

- Similar to last year but different. Music program will be different.
- Vita Johansson will run the Henna booth. Still need to flush out the craft department. Photo Booth will be there.
- We need to coordinate with the high school and middle school - CJ did this for the high school. Certain booths rely heavily on kid volunteers!

13. **SSC** -- *Stacey Laumann*

- Rolling out a safety plan for next year. What does it mean to search and rescue? Are teachers trained in tourniquet application? All teachers are now trained in CPR and First Aid training is coming next August. CPR and First Aid training is valid for 3 years. Teachers that are new are CPR and First Aide trained.

14. **PTO Business** – *Lauren Ng*

- Wish List: screens in windows for lockdown drills, alternate seating, kinder yard, outdoor lighting for evening events, more balls for recreation, hand sanitizer stations.
- Need a successor for Staff Appreciation for next year that will shadow Michelene. Michelene will put checklist of responsibilities on Coleman Shared Dropbox.
- We need 1st grade to set up for Kinder Graduation - talk to 1st grade reps.

Next PTO meeting, 3/5, 6:00 pm

*Recorded by Rebecca Alexis for
Jennifer Beales
Recording Secretary*