

Coleman School PTO Board Meeting
Tuesday, January 9, 2018
6:00– 7:00 p.m. in the Library

AGENDA

In Attendance:

Lauren Ng, Jennifer Beales, Kenneth Pledger, Mike Taylor, Mary Beth Seedall, Hilary Schmitt, Chandos McEowen, Toni Ignoffo, Teri Hollowell, Cathy Falco, Jim Lynch.

1. Welcome and Introductions

2. Approve Board Minutes

- All in favor to approve Minutes from 12/11/17.

3. Principal's Report – *Mike Taylor*

- ***Welcome back from Winter Break.***
- ***Local Control Accountability Plan.*** The next meeting will be on Thursday, Jan. 25 at 6pm at Davidson Library. The state gives us money and we write a plan on how we will spend it. A Parent Engagement Meeting is coming soon. We'd like more parents to show up to outnumber the administrators. It is a great way to get your opinions heard. What are we paying for, who is running the meeting and what should we advocate for? The money goes for capital improvements, site coaches, councilors, instructional aides, playground support, tables and books. It's really for everything. Talk to other parents to see what other people think are pressing issues. Get a group of parents together to go. Will post on Facebook and on Coleman calendar.
- ***Looking at reading and writing literacy.*** Conducted classroom walkthroughs here at Coleman and at San Pedro. Heard good feedback. Seeing the consistency and differences between schools was beneficial. Systems that we want to put in place via the district are showing.
 - Tore apart writing to get teachers comfortable with a new experiment of teaching standards. Rich conversation and exciting to see what happens in next in the classroom.
 - Next week is a writing workshop for parents to learn what is going on in the classrooms.

4. Treasurer's Report – *Lauren Ng*

- Jon Haveman out sick. Lauren covered the report.
- APD is going well!
- Poker Night numbers are still not in.
- Reviewed money left to spend and all looked good.
- All written checks were approved.
- Ordered and paid for walkie-talkies for every classroom and office (for safety).
- Purchased drying rack for art room.

5. PTO and School Upcoming Events

- MLK Jr. Day (No School), 1/15
- Crab Feed, 1/27
- Movie Night, 2/2
- PTO Meeting, 2/5

- Global School Play Day, 2/7
- Art Show & Beatnik Poetry Night, 2/7. Will separate these nights and we will look for a new poetry date in March.
- Kid Power – 2nd & 5th Grades, 2/12
- Mid-Winter Break, 2/19-23
- Parent Ed Night: *Screenagers* & *Wait 'Til 8th*, 2/27
- PTO Meeting, 3/5
- Los Moles Dine & Donate, 3/7
- Online Auction, 3/12-18
- Maker Monday Event (no school day), 3/19
- Science/Maker Faire, 3/22
- Conference Week, 3/19-23
- Turn Off the TV Week, 3/26-30
- Game Night, 3/30

6. **PTO Fundraising** – *Lauren Ng*

- Online Auction meeting this week. Kathy Ryan is new online auction chair. Items will be mostly INTRA-Coleman, for example: parking spaces, teacher time, graduation seats. Dates are 3/12-3/18.

7. **Dads Group** — *Kenneth Pledger*

- Crab Feed is coming on 1/27 and is second largest fundraiser for Coleman at ~\$18,000. This comes from ticket sales, games and mostly silent auction items.
- Trying to cull down the list of Silent Auction items to the ones that bring in 80% of revenue.
- 180 people are expected to attend.
- Marketing is done. Eyan Higgins-Jones created a poster. Rebecca will hang around school.
- PayPal button is on PTO website and ready to accept payments.
- Venue is booked, same band and DJ as last year.
- Wine is secured. Volunteer signup still needs to go out.
- Need a floor manager to run the Silent Auction.
- Need decorators and a leader of the Games (wrist bands and push the heads/tails game).
- Big sellers for Silent auction is the home makeover, parties, sports tickets and vacation homes (if you know of anything let Ken know). Should add donation request to Coleman Connect.
- Send out a Silent Auction Catalog from auction software in advance of the event.
- Live auction piece needs improvement. Maybe auctioneer on table with mike in middle of room? Raise the paddle idea, to donate \$ around a specific need. Coleman should really only have 1 big ask like this per year. And is this the best place to do it? Don't want to dilute for last push at APD. We've decided to hold off and look at it for next year. There are other venues for doing something like this. Also think collaboratively and look at all pieces of fundraising at the crab feed.
- Buy tickets via PTO website. Have Abby send out mention to grade level reps, especially Kindergarten families. Kenneth can dress up in crab outfit and hang at drop-off and Kindergarten lot.
- Idea of crab and tiger having a dance off!
- Overall, the event is in good shape!

8. **Angel Network** – *Lauren Ng*

- Giving tree was a smashing success. Thanks to everyone for their generosity.

9. **Green Team** – *Toni Ignoffo*

- Water bottle station grant was won, thanks to Toni. Need to raise more funds to purchase what will really fit what we need. It costs \$3,000 and we have exhausted all areas and have raised \$2K. We also need to raise funds to have the water station installed. Need to spend this grant in 2018 or it goes away.
- Working on Farmer's Market.
- Met with Mike to help improve recycling around campus. Signs will be printed and put on bins for every classroom.
- Want to get kids more involved. Will work with student council. How to get the kids motivated?

10. **PTO Business** – *Lauren Ng*

- Wish List: screens in windows for lockdown drills, alternate seating, kinder yard, outdoor lighting for evening events, more balls for recreation, hand sanitizer stations

Next PTO meeting, 2/5, 6:00 pm

Meeting adjourned at 6:50pm

Jennifer Beales, Recording Secretary