

**MINUTES OF COLEMAN ELEMENTARY  
PTO BOARD MEETING  
January 12, 2015**

*PTO Officers/Managers in attendance were:* Scott Carson, Michelene Moyaedi, Jenny Keane, Jeannie Williams, C.J. Healy, Abby Pledger, Amie Reed, Shae Atkinson, Todd Judd, Lynn Stein, Jen Fernandez, Tammy Nyard, Alee Nicandri, Lisa Dawson, Marissa Judd, Diane Woodall, Susan Quigley, Tanya Burdick, Stephanie Marti, Katie O'Donnell

*PTO Officers/Managers Absent:* Tara Fleming, Becky Ordin, Julie Luria, Melanie Matheson, Lauren Ng, John Stanko, Vita Johannson, Allison Morgan, Monique Rutter, Lisa Freitche, Toni Ignoffo, Lisa Freitag, Ariela Chick, Tori Berghoff, Elaine Earvin, Leah Mazurette

*Guests:* Bridget Radachy, Kela Cabrales, Sara Sonnett

**Call to Order:** Michelene Moayed called the meeting to order at 3:30 pm.

**Minutes: PTO Board and General Meetings**

- Minutes from 11/17/2014 PTO Board Meeting APPROVED

**Principal's Report (Scott)**

- Scott reports that District Wide Report Card format was not favorable.
- Our PBIS Team has asked for us to support incentives with a \$25 gift card for classes that demonstrate positive behavior.
- Discussion about increasing involvement - financial & volunteerism
  - How can we engage the new Kindergarten families?
  - Kindergarten Parent Social for recruitment! PTO Board/Managers with Kindergarteners to host: CJ, Amie, Abby, Lynn

**PTO Business (Michelene):**

- Michelene wants to do a major PTO Closet clean-out.
- Parent Leadership Meeting with the Superintendent – February 10<sup>th</sup> – Jeanne will represent. Other PTO Board Members & Managers are welcome to attend.
- Jim Lynch is beginning to work on CCIF.
  - Car Show concept? We are the same weekend as May Madness again.
- February PTO Meeting will be 3:30 pm again, we will alternate after that.
- Report Card Confusion... many parents had a hard time understanding the new format.
- Run for Reading – “Rock & Run” new name because District is now funding Libraries, Heads Up is funding Music!

**Treasurer's Report (Jenny)**

- ✓ Vote to Approve Treasurer's Report, Approved
- ✓ Vote to Ratify Checks from November 2014 to Mid-January 2015, Approved
- Expenses

- Income: +\$77,000.00 to date.
  - CRABFEED
    - Registrations coming in
  - Poker Night
    - Over \$4,100 more than last year!
- Annual Pledge Drive, \$56,000
- Dine & Donate \$536.00 last month
- Scrip – already at \$9,000 (last year’s total was \$11,000)
  - United - \$552.00 last month!
- Dad’s Club Golf Tournament hasn’t happened yet, so difficult to compare to this time last year.
- No grants this year.
- Green Team \$ is down to date.
- Total comparison to date is negative \$900.00. If we continue for the year we’ll finish at \$1,200.00 negative for the year.

### **PTO Events (Jeannie)**

- School Spirit Wear looking good!
- Kid Power Parent Workshop coming up on February 4<sup>th</sup> at 6:30 pm, Babysitting Provided
  - Discussion about inviting other schools – tabled.
- 2/3 Sing – Tuesday, February 10
  - Grade Level parents will be overseeing decoration of the MPR if necessary.
- Parent Tours – January 14<sup>th</sup>, February 3<sup>rd</sup> 9:00 am for about an hour. If any PTO Managers are interested in participating, please let Michelene know.
- Coffee Chat – this Friday, January 16<sup>th</sup>
- Kindergarten Registration is February 11<sup>th</sup> – Need snacks & Volunteers
  - 2:00-6:00 pm – if you can even just come for an hour to help out it would be appreciated!

### **PTO Fundraising**

- **Annual Pledge Drive Update (Amie Reed)**
  - \$61,135 – approximately to date!
  - 50% participation, 205 Donors
  - Only 2 corporate matches to date.
  - We are just a couple of thousand dollars off where we were last year.
  - Kindergarten is at 79%, first place!!!!
  - Amie needs some help behind the scenes – please let her know if you can lend a hand.
  - Manual phone calls will be going out towards the end.
  - New Idea: “Thank-A-Thon”
- Dine & Donate TOMORROW at Uchiwa Ramen!!! 20% kick back to Coleman
- Marche Aux Fleurs - \$425 to Coleman for holiday gift cards!
- Online Auction Solicitation Letters were mailed this week. Auction opens 3/23.

**MINUTES OF COLEMAN ELEMENTARY  
PTO BOARD MEETING  
January 12, 2015**

**PTO Communications (Abby Pledger)**

- How can we engage the Coleman family businesses who support us to show their support of them?
  - Highlighting and thanking our donors

**Grade Level Check Ins**

- 5<sup>th</sup> & 4<sup>th</sup> Grade : No updates
- 3<sup>rd</sup> Grade (Jen F): Possibly catering Hi Tech Burrito
- 2<sup>nd</sup> Grade (Tammy N): Not present. February 12 – will do a Potluck emailed to parents soon.
- 1<sup>st</sup> Grade (Marissa & Allison): Not present. Hosting lunch in March
- Kindergarten (Tory): Not present. Hosting lunch in April.
- Amie will be sending out a template for a letter to send to glasses as a last push for Annual Pledge Drive. Grade Level Reps please send out to your classes.

**Dad's Club (Todd Judd)**

- Golf Tournament is scheduled for 4/3 @ Peacock Gap
- Crab Feed needs volunteers!

**Green Team Update (Tanya & Lynn)**

- Parking in the back lot
  - It's better, but people are still coming in to drop off.
  - Talk about getting an A-Frame sign, in English and Spanish. Vote to order (Jeanne will do)
- Composting is going well. Using Youth Leaders to help with that.
- Video to show kids – Looking at showing to students
- Homeless Encampment found this weekend at the base of the overpass (on our side). Scott has addressed it with the city and the police and it should all be gone by now.
- Spring Garden Day? Potentially in the works...

**Site Council (Scott)**

- We need a new leader of SSC. The council needs to nominate a new head soon...

**Next meeting on Monday, February 9<sup>th</sup> at 3:30 pm in Coleman Library TBA**

**The meeting was adjourned at 7:51 PM**

**C.J. Healy, Recording Secretary**