

**MINUTES OF COLEMAN ELEMENTARY
PTO BOARD MEETING
November 21, 2013**

PTO Officers/Managers in attendance were: Scott Carson, Bridget Radachy, Michelene Moyaedi, C.J. Healy, Diane Woodall, Jeannie Williams, Lisa Dawson, Amie Reed, Abby Pledger, Julie Luria, Elaine Earvin, Katie O'Donnell, Jen Fernandez, Kajsa Murphy, Alee Nicandri, Lynn Stein

PTO Officers/Managers Absent: Becky Ordin, Allison Morgan, Jenny Keane, Tanya Burdick,

Guests: Kevin Healy, Maika Lorens

Call to Order: Bridget Radachy called the meeting to order at 3:32 pm.

Minutes: PTO Board and General Meetings

- Minutes from 10/28/2013 PTO Board Meeting APPROVED

Principal's Report (Scott)

- Petition from 4th Graders for more recess balls!
- Talk about Common Core Implementation
- Campus Clean-Up was incredible! Over 100 people!
- Amigos Potluck was fun 30-40 people
- Question about Ms. Santana – Scott can't say a lot, but we are operating on a week to week to basis. Can't plan long-term. Judy T is the long term sub. Kudos to Ms. Chitsaz & Mrs. Winton for providing lesson plans.
- There might be an opportunity to move the Kindergarten Fences out – Chris Thomas' idea

Treasurer's Report (Mich for Jenny)

- Treasurer Report from 10/28/2013 PTO Board Meeting APPROVED
- Checks from 10/28/2013 Treasurer's Report RATIFIED
- MFD - \$53,203 collected to date
- Scrip is up by over \$4,000 to date (total \$5,479)
- Now projecting to be ahead, not including grants, by \$3,000
- Whole Foods Bag \$\$ projected to be a couple thousand, hopefully!
- We have raised all the sunshade \$!
- Spirit Wear goes into the negative until we sell the inventory.
- Box Tops just raised \$200

Heads Up Visit (Maika Lorens)

- **Presented a check to Coleman for \$2725 from 2013 Run for Reading**
- **Shop Local next week Dec. 5-8**
- Heads Up fundraiser coming up at Book Passage
- Heads Up funds 4th and 5th grade music here at Coleman, libraries K-8, middle school music, WEB, College Consultants & Link Crew
- SRCS District will be taking over the libraries, so Heads Up will be reducing contributions starting this year.
- Music teachers get \$200 a year from Heads Up

PTO Events (Jeannie)

- Parent Tours 12/9, 1/14 – Katie will email teachers to warn them about upcoming Parent Tours. Perhaps Scott can provide a time frame.
- K/1 Sing & PTO Association Mtg – Tuesday, December 17th
 - Kindergarten Reps Allison & Marissa need to coordinate a Décor Crew

- December Teacher Brunch (Mr. Carson), Wednesday, December 18th
- Operation Cookie Crumb – Thursday, December 20th
 - Jeannie will coordinate.
- January Teacher Lunch – 3rd Grade – Amie Reed is on it!

PTO Fundraising (Michelene)

- MFD Update (Julie & Alee): \$55,640 - 45% participation! Thanksgiving Letter was effective.
 - Personalized letters worked well. We will continue to use that strategy for the rest of the drive.
- Dine & Donate – Vin Antico in November
- Grants: Have applied for a couple but haven't heard back yet.

Green Team Update (Bridget for Tanya)

- Composting is going well. We are composting about 50% of our food.
- Green Team will collect and wash lost and found to send to Philippines

Dad's Club (Bridget)

- Crab Feed, January 25th at the Rod and Gun Club, 6 pm
 - Goal is 220 people
 - DJ Confirmed \$150
 - Save the Date has gone out
 - Reg. forms need to go out – live next week.
 - Wally will make a poster
 - VIP hour (5 pm?)
 - Invite a friend – recruitment
 - Need package items for auction
 - Superbowl Pool
 - Volunteers for set-up/front door
 - Need wine – talk to Brad Evans \$4/bottle, Katie O'D's uncle?

PTO Business (Bridget):

- Urgent Message to families at Coleman about participation & contributions to school going out in FF.
- New PTO Board Member – “Anonymous” - Sunshine & Joy Rep
- Group Texting is off the table. Too expensive.
- Google Calendar for smart phone download
- Ways to use our grade level reps more
- Mich is doing monthly 'passive income updates' by email.
- Wireless on campus coming right up!
- Need to do a Google Group blast.
- We are going to need a PTO President for next year..., Fundraising Chair
- Holiday Gift Cards to Specialists – We've given \$/Gift Cards to Specialists to show PTO Appreciation
 - Vote – 10 in favor, none opposed, 5 abstained
- Ball Walls & Play structures need repainting
- District is paying for replacement of all signs & painting in parking
- Shade Structure is approved and currently being manufactured!

Thank you Jeannie Williams for snacks today!

_____ bringing snacks next meeting, January 13th

The meeting was adjourned at 5:00 PM

C.J. Healy, Recording Secretary