

Coleman School PTO Meeting

Monday, October 2, 2023

6:15– 7:00 p.m. in the Coleman Library

AGENDA

1. Welcome and Introductions – Melinda

2. Approve September Board Minutes – Anne

- [Coleman PTO Meeting Notes Tuesday, Sept 5, 2023](#)
- Motion to approve: Julie
- Second: Robin
- All approved. 17 in person + 12 on zoom in attendance

3. Professional Expert position for Environmental Science Education Program update - Anne

- We had 2 very well qualified Coleman parents apply for the position and we're excited to be able to hire both of them to lead different aspects of the program!
- Professional Expert to lead TK-1st Environmental Science Education Program - Nicole Breznak
- Professional Expert to lead the Green Team - Hannah Ruth Steiner

4. Principal's Report - Mimi Melodia (interim Principal while Alex Peck is on Paternity Leave)

- We had a fabulous week of activities last week celebrating Hispanic Latinex Heritage week. Thank you to all families and staff who attended the Friday evening performance and potluck at Coleman.
- Next week is Conference Week. **No School on Monday, October 9th. Minimum days (8am - 11:50am) Tuesday, October 10 - Friday, October 13.** Please schedule your conference with your student's teacher if you haven't already. Conferences are very important, please make sure you're on time and attending your scheduled conference.
- Bees continue to be a problem, Pest Control visits Coleman and sets new traps each week. The situation is getting better but isn't resolved. PTO will provide zip ties so Pest Control can hang traps under eaves of buildings to attract and trap them away from where students are eating lunch.
- Future Aftercare Planning Meeting- **October 19th** at 5:30 in Coleman Library. If you have an interest/opinion about the Aftercare program at Coleman next year, please attend this meeting.

5. October is Tiger Fund Month! - Tracy

- PTO coffee chat every Friday this month from 7:45 - 8:15 am, stop by and grab a free cup of coffee! Merch will be on sale too (we have NEW inventory!).
- Tiger Fund Month runs the entire month of October. We have a friendly competition: during the month of October, the class that has the highest percentage of participation in donating to the Tiger Fund will get a pizza and popsicle party! A donation of any amount during the month of October counts towards your student's class participation percentage!

- We raised \$240K total last year. Our budgeted expenses for this year is \$235K. We would like to raise as much or more this year (for next year) so we can continue to fund all of our incredible PTO initiatives and enrichment programs (and maybe even add new ones!)
- PTO fundraises in the rear. This means the money the PTO spends this year was raised last year. And the money we raise this year will fund next year's enrichment programs and activities.

6. Upcoming Events - Melinda

- Walk and Roll to School - this Wednesday, October 4th
- Community Network collection of Halloween costume donations - All this week at school drop off and pick up - until **this Friday, October 6**
- Coffee Chat - October 6th @ 7:45 - 8:30 am *Plus, we will have NEW merch items for sale!*
- Dine and Donate at Los Moles - October 17th
- Cake Contest - October 27th
- Coleman International Festival - October 28th from 11 am - 4 pm
- Turkey Trot at Coleman - November 12th @ 9 am
First and Second grades are planning this Turkey Trot event! Anyone is welcome to help so please reach out to first and second grade PTO reps (Christie Rondeau and Robin Lang) to offer your help and sign up to volunteer at the event.

5. Dad's Group - Nick/Matt

- Need a person to be in charge of the Teacher Work List
- Dad's Group Meeting - Thursday, October 12, 7 pm at Pond Farm

6. Festival Planning - Melinda and Tracy

- Marketing Opportunities (Ryan Little, Will So, Natalie Mendes)
 - Printed flyers - pick up more from the Office and hand them out at your students extra-curricular activities (clubs, sports, classes, ect)
 - Digital flier - posted on Coleman PTO facebook and instagram pages. Please repost the shareable digital flier with your Bay Area network
 - Everyone is invited to Coleman's International Festival! Invite your friends and family to come have fun!
 - Included in Marin Mommies newsletter, Dominican Neighborhood Association newsletter, Nextdoor.
- Food (Crystal)
 - Dad's group will be grilling hot dogs and sausages, chips, drinks
 - SELAC group is making Pappusas
 - Poke A Go Go

- Bake Sale (school-wide, we're asking everyone to provide baked/purchased items for Bake Sale)
- Cotton Candy
- Popcorn
- **Crafts (NEED A LEAD please)**
 - Face Painting
 - Henna
 - Mexican Paper flower making
 - Pumpkin decorating
 - Cozy corner
 - Australian animal head crowns
- **Games (Liz)**
 - Field Skiing (Sweden)
 - Angry birds
 - Pumpkin toss
 - Golf (Scotland)
 - Baseball fast pitch (USA)
 - International Bingo
 - Bull Riding (Spain)
 - Kangaroo hop (Australia)
 - Lollipop Tree
 - Rock Climbing Wall
 - Bounce house giant slide
 - Donut eating game (France)
 - Soccer Penalty Kick (need someone to run this!)
 - ??? We could use some more games!
- **Performances (NEED A LEAD please)**
 - Irish Dancing
 - Steel Bands
 - Hispanic Heritage Dance
 - Potentially Marin girls choir and/or SF boys choir
 - Potentially School of Rock performance
 - We have more time for more performances, if anyone has an idea of who we could ask to participate let us know!
 - FYI - Coleman School Talent Show is rescheduled for the Spring and won't be a part of Festival
- **Auction Items:**
 - Each grade is responsible for providing an item (a gift basket or a class project)
 - Donations for Auction due 10/20.

7. Open Forum/Questions

- Parent/Teacher Conferences next week. No School Monday, October 9 and minimum day schedule Tue-Fri next week
- Community Network - Stacey leads this initiative and will be communicating about the Holiday Gift Giving opportunities in November.
- Parents are looking for the Teacher + Staff "Favorite Things" document. It needs to be updated, Alex will provide it after he returns from Paternity Leave.

Next PTO Meeting: Monday, November 6th at 6pm on Zoom