

**Coleman School PTO Board Meeting**  
**Tuesday, September 6, 2022**  
**6:00– 7:00 p.m. virtually via Zoom**  
**AGENDA**

1. **Welcome and Introductions** – Fred Beck & Melinda MacKaben
2. **Approve August Board Minutes** – Stephanie Parker  
Fred approves & Sara 2nds – 31 participants and all approve
3. **PTO Business** – Fred Beck (5 Minutes)  
\$2,600 1<sup>st</sup> deposit made - \$2,000 of that was corporate matching – every other Friday Fred will check PTO mailbox and make the deposit  
Using PayBee (last year was Donor Box) – main provider we'll use  
Insurance approved & cleared last week for rest of year  
Working with CPA & on verge of finalizing for tax purposes
4. **Treasurer's Introduction** – Julie Allison (5 Minutes)  
Julie's first year on PTO Exec Board  
Has 3<sup>rd</sup> grader & Kinder  
Supported in the role by her dad  
Financial Reports Quarterly
5. **VP of Fundraising Introduction** – Tracy Holcomb (5 Minutes)  
1<sup>st</sup> grader & preschooler  
Last year raised \$165K from fundraising  
Goal between \$200-225K  
Will be moving people over to PayBee from DonorBox so we don't have to pay DonorBox monthly fee  
5 Ways to Support Coleman handout received from Back to School Night  
? Around TK being a part of the fund – need to make sure they know they are
6. **School Site Council Introduction** – Stacey Farrell (5 Minutes)  
Site Council will meet once a month  
Receive Title 1 Funds – group of elected parents, staff  
Will be back up & running in Sept  
Looking to do some recruiting (2-year term) to get people to join so decisions made on school site reflect our school  
Meetings are Monday evenings  
Anyone welcome to attend  
Haven't received 64% to make us a full Title 1 school – limits some spending - has to be targeted towards students who aren't making grade level
7. **School Upcoming Events** – Melinda MacKaben (5 Minutes)
  - a) Dine & Donate: Ounces Outdoors (Northgate), Thursday, September 15th

b) **Coleman Festival: Saturday, October 1<sup>st</sup>**

Less than 30 days until Festival

Will soon be getting lots of message about it

Have lots of people helping but lots of open positions

Looking for all volunteers – day of, ordering, purchasing...

\$30 to buy wristband: [COLEMAN ELEMENTARY PTO \(paybee.io\)](https://paybee.io)

Friday check ins at 11am – zoom link will be sent

**8. Dads Group – Bobby Contini (5 Minutes)**

a) 1<sup>st</sup> Meeting: Thursday, September 8<sup>th</sup> at 6:30 at Pond Farm

b) Dad's Work Day: Sunday, September 11<sup>th</sup> at 8am at 88 Prospect Drive

One of the most important jobs the dad's group does – need as many people out there to help  
(as much time as you can spare – anything helps)

[Coleman Dads Group \(google.com\)](https://www.google.com)

**9. Principal's Report – Alex Peck**

Year has started off well

Events bringing community in have been great

Few hiccups – sorted out drop off & pick up

Parents are welcome on campus

Picture Day was today – Mugsy Clicks – 2/3 weeks will get proofs to families (school gave them parent emails)

Sept 12<sup>th</sup> – Youth in Arts begins (Art & Music)

Architecture Art Program in 5<sup>th</sup> grade

Sept 13<sup>th</sup> – 15<sup>th</sup> – Walk & Roll Survey to capture how students getting to school

Would love to get someone to lead Walk & Roll

Teachers currently giving reading assessments – will continue thru parent/teacher conferences

Next 2 years will have COVID intervention teacher – Mrs. Blake is working with Coleman & starting Sept 12<sup>th</sup> – will pull students out who are about 2 years behind. Intervention to get them caught up

**10. Open Forum**

Nothing brought up

Next PTO Meeting: Monday, 10/3 at 6pm!