

Coleman School PTO Board Meeting
Monday, November 7, 2022
6:00– 7:00 p.m. in person or via Zoom
AGENDA

1. **Welcome and Introductions** – Fred Beck & Melinda MacKaben

2. **Approve October Board Minutes** (+ push for someone to take over Secretary job) – Stephanie Parker - Julie motion to approve & Fred 2nds – all approve

3. **PTO Business** – Fred Beck (5 Minutes)

Tiger Fund month so lots of deposits made – every week deposits made
Filed our taxes for last year

4. **Treasurer’s Report** – Julie Allison (10 Minutes)

Behind the scenes – finance management, bookkeeping, reimbursement management process, expense checks

Total expenses to date: \$51,325.67 (~29% of budget)

Key expenses: Art/Music \$25K; \$2.8K Classroom discretionary (each teacher receives about \$1k + ~\$200 for class parties + more for field trips); \$1.35K Community events; \$2.77K Operating & Accounting; \$8.4K Coleman Merchandise (little higher than budget but making income with merchandise)

Fundraising Goals: Goal \$180,500 (what need to provide services for next year) & 100% participation; Tiger Fund Goal (373 students; \$400/student)

Total income to date \$84,171.60 (~47% of goal)

Key fundraising events to date: ~ \$24K Coleman Carnival, ~\$50K Tiger Fund, ~\$2K Margarita Mamas; ~\$7K Coleman merchandise; TBD Dine & Donate; \$1K Movie Night

Any questions: colemanschooltreasurer@gmail.com

5. **Fundraising Business** – Tracy Holcomb (5 Minutes)

Tiger Fund / Tiger Fund Month Update

Total Revenue to Date (as of 11/7) - \$54K (more than above since more days counted)

Add’l Revenue: ~\$12K from recurring donations; \$10K from corporate matching; several families plan their annual pledge in the new year

Tiger Fund goal remains 100% participation and \$100K

Other Ways to Give: United Cards (\$3.5K last year), Amazon Smile (\$4.1K last year), Dine & Donate (\$3.5K last year)

Any questions: colemantigerfund@gmail.com

6. **Community Network Update** – Stacey Farrell (5 Minutes)

<https://docs.google.com/document/d/16pLNNuXZvrSOLds1WmFB7ziuWQtlyQvXNxr38gbBMX4/edit>

Halloween Exchange – 4 big boxes collected – big thanks for donations

Holiday Giving – link above – list will be out soon

December 9th is the target date to get all the gifts dropped off so can be distributed before Christmas

Volunteers welcome to help with Holiday Giving – reach out to Stacey

Thanksgiving – last year 2 meals donated from Mollie Stones – working on this year

7. **School Upcoming Events** – Melinda MacKaben (5 Minutes)

- a) Dine & Donate: Chipotle @ Montecito Tuesday, December 6th 4-8PM (have to say you're with Coleman so make sure to mention it)
- b) Turkey Trot/Dad's Group Pancake Breakfast: Saturday, November 12th (Marin Food Bank will have a barrel for canned food donations)
- c) Davidson Middle School Panel: Tuesday, November 15th @ 6PM at Coleman (in MPR – any parents welcome to come & learn more about Davidson)
- d) 4th Grade All Staff Appreciation Lunch: Tuesday, November 15th
- e) Crab Feed at Rod & Gun Club: Saturday, January 28th (Also Prime Rib; old western theme)

Mr. Nettle – funded by PTO; next week will hear more about what he does in the classrooms; will also hear from school counselors in an upcoming meeting

8. **Dads Group** – Bobby Contini (5 Minutes)

Good participation from dad's club on events so far this year

Sign up & help with Turkey Trot

Always looking for new dads to join

Next meeting December 1st at Pond Farm – white elephant holiday

9. **Principal's Report** – Alex Peck

-Mr. Nettle – exciting to have him on campus; focuses on challenges to get students working on collaboration; seen, due to COVID, lack of ability to collaborate with one another

-Enrichment – one music teacher is no longer with us but have found someone who can start on the 17th (sessions missed will be made up in the end)

-Parent Tours – have been a success but need to market them more to get more families; next date is December 5th

-Attendance – 92-94% attendance; important since funded by kids on campus; average 96-98% so Coleman is low

-Reimbursements – message out to teachers to do w/in 30 days

-Tiger Teams Junior Coaches – have met 3 times to create rules with group of students; shirts purchased (will tie-dye) for kids who participate; Google form will go out for next group of 30 students to sign up

-Roundabout Update – going smoothly – suggestion is park on Belle do so before 7:50; parking of Rafael, tickets were given out from 8-4; have done walk through on Safe Routes – will reach out to have meeting school wide & bring plan to city council

Question around add'l bus route (Bret Harte neighborhood) – Alex happy to explore further

Thank yous:

Julie & her dad – finance presentation!

Tracy – successful Tiger Fund Month!

10. Open Forum

Succession Planning for PTO Exec Committee – Terms are coming to an end based on by-laws; would be great to get people to join & shadow the last few months with us; jobs can be shared!
From parent around Halloween & Cultural Responsiveness – only 2/3rds dressed up but all asked to participate in parade – asking about ways to be inclusive to all & what would it look like
Wider discussion around learning about holidays other than common ones and increase exposure
Thank you to Martha & ELAC for Dia de las Muertos alter

Next PTO Meeting: Monday, 12/5 at 6pm!