

Coleman School PTO Board Meeting
Monday, March 6, 2022
6:00– 7:00 p.m. via Zoom
AGENDA

1. **Welcome and Introductions** – Fred Beck & Melinda MacKaben
2. **Approve February Board Minutes** – Stephanie Parker
 Tracy motion to approve and Anne 2nds – 25 participants and all approve
3. **Treasurer’s Report** – Julie Allison (10 Minutes)
 Reminder – raise money this year for the next school year

Expenses	
<ul style="list-style-type: none"> • Total Expenses to Date (as of 2/25): \$106,300 (Approx. 65% of the budget) • Key Expenses: <ul style="list-style-type: none"> Art/Music - \$50,000 Author/Festival Visit - \$5,700 Classroom Discretionary - \$10,200 Community Events - \$2,000 Coleman Carnival (BBQ/Misc.) - \$7,500 Crab Feed - \$9,200 Operating & Accounting - \$5,000 Coleman Merchandise - \$11,900 	22/23 Planned (Approved) Budget
Expense Category	Budget
Art/Music	\$90,000.00
Author’s Festival/Visits	\$3,000.00
Classroom Discretionary	\$40,000.00
Community Events	\$5,000.00
Enrichment and Science Activities	\$5,000.00
Gardening	\$1,000.00
Merchant Fees	\$4,000.00
Operating & Accounting	\$5,000.00
Safety	\$1,500.00
Social/Emotional Learning	\$12,875.00
Supplementary School Supplies	\$2,000.00
Technology Enhancements	\$5,000.00

Income

Total Income to Date (as of 2/25): \$150,000 (Approx. 83% of the goal - \$180,000)

- **Key Fundraising:**

- Coleman Carnival - \$24,000
- Tiger Fund - \$70,000
- Margarita Mamas - \$2,300
- Coleman Merchandise - \$8,400
- Dine and Donate - \$3,200
- Turkey Trot - \$2,300
- Crab Feed - \$27,000
- Fund A Need - \$5,600
- United, Script, Amazon - \$800

Teacher Discretionary Fund and Class Parties

**\$1,000 for misc. expenses
\$200 for class parties**

- Help teachers by filling out reimbursement forms on their behalf
- Remind teachers to submit forms and receipts by June 1
- For remaining classroom balances, reach out to: colemanschooltreasurer@gmail.com.

Reimbursement Form

Fill out the form below completely. All receipts should be attached to the form and emailed to colemanschooltreasurer@gmail.com.

Date _____

Budget Category _____

Event Name (if applicable) _____ See note below: _____

Submitted by _____

Phone _____

Email _____

Send Check to (name) _____

Address _____

City/State/Zip _____

Description of Purchase _____

Check Number	Amount	Date

Teacher Use Only

Check Number _____ Amount _____ Date _____

Budget Category _____

Budget Categories: Teacher Discretionary Fund, Enrichment Programs (Music, Art, PE, or Science), Author's Festival/Visits, PTO Events, Field Trips, Club Events, Field Trips, Class Party, Health and Safety, Technology, Community Events, Gardening, Merchant Fees, Operating, Social/Emotional Learning, Supplementary School Supplies, Library, Angel Network, Fifth Grade Fund, and Miscellaneous.

Coleman Elementary School

Feedback – more fundraising events like movie night so more people could afford it

4. **Fundraising Business** – Tracy Holcomb (5 Minutes)



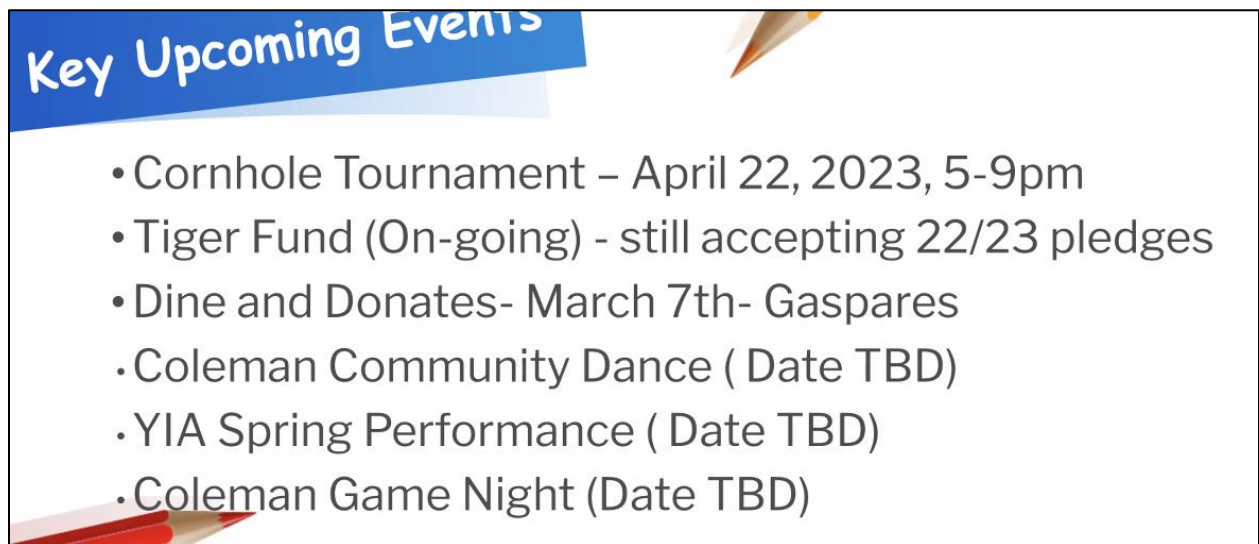
Fundraising Goal

2023-2024 Fundraising Goal: \$180,500

100% Participation Tiger Fund Goal: \$223,800

- 373 Students
- \$600/student

Currently ~40% Participation



Key Upcoming Events

- Cornhole Tournament – April 22, 2023, 5-9pm
- Tiger Fund (On-going) - still accepting 22/23 pledges
- Dine and Donates- March 7th- Gaspare's
- Coleman Community Dance (Date TBD)
- YIA Spring Performance (Date TBD)
- Coleman Game Night (Date TBD)

Big thanks to Julie & Tracy for the work on finances & fundraising
 Trying to figure out best way to get help with events – working on sign up genius for Spring events
 Please let us know if you have ideas to get volunteers

- 5. School Upcoming Events** – Melinda MacKaben (5 Minutes)
- Dine & Donate: Gaspare's Tuesday, March 7th
 - 2nd Annual Corn Hole Tournament: Saturday, April 22nd
 - Upcoming events Coleman Community Dance, Coleman Movie Night, Coleman Game Night & YIA Spring Performance – dates TBD

Dance – May 19th
 April 4/26 planning game night (instead of possible Movie Night)
 Also looking maybe to do end of school BBQ

- 6. Dads Group** – Bobby Contini (5 Minutes)
 Next meeting - TBD

7. Principal's Report – Alex Peck

Tiger Teams helping have healthy play outside and building team work – have their own shirts (would love to get help washing them weekly)

April 3rd – 6th – 5th Grade Outdoor Ed Walker Creek (cost ~\$352) – Wednesday March 8th meeting at Sun Valley to learn more about what to expect & how to support your student; March 22nd high school students will learn their role in supporting students in the cabins

March 30th – all students in 5th grade will go to Davidson (via bus) and learn what to expect; Families also have the opportunity to learn more in March too

Professional Learning Communities- teacher working with each other to focus on high leverage standards & track data over time

3 teachers w/ Alex went to conference last week to concentrate on this work

Working w/ instructional leadership team to iron on what next year will look like & what are our goals

Students currently being assessed – huge growth seeing in reading. Big success in intervention courses led by Mrs. Blake. More info to come

Anti-racist work – Fall of next year will have partnership. Teachers will have professional development with retreat option

Lessons Studies – will review writing & small groups and practice lessons together. Have experts to continue to push student work

Next week – Parent Teacher Conferences. Students out at 11:50 Tues-Fri. Monday no school.

Conferences are for students not making grade level but if you have questions, feel free to reach out to teachers

Safe Touch – extending to 2nd grade classrooms.

State Testing is coming soon

March 23rd & 28th testing for English Learners. Want to see students are re-classified after 5 years.

Looking to move 1 level for every year.

May SBAC starting 8th impacting 3rd – 5th graders

Attendance is really important. If students have missed enough days that are unexcused. If sick for 3+ days, important to get a doctor's note to clear absences. Important because tied to our funding plus students miss out when not in the classroom

8. Open Forum

Mrs. Sonnet:

Next week – Spring into Reading week – Tuesday afternoon LEAP students opportunity to meet with local author and illustrator (1PM slot provided so for LEAP instead of full school)

Guest readers Wednesday coming in to spread the love of reading – welcome parents/volunteers

Book giveaway Thursday & Friday

Next meeting plan is to do in person – movie or entertainment for kids if can find sitters

Next PTO Meeting: Monday, 4/3 at 6pm!