

**Coleman School PTO Board Meeting**  
**Monday, February 6, 2022**  
**6:00– 7:00 p.m. via Zoom**  
**AGENDA**

1. **Welcome and Introductions** – Fred Beck & Melinda MacKaben

2. **Approve December Board Minutes** – Stephanie Parker

Fred motion to approve & Tracy 2nds – 18 participants and all approve

3. **PTO Business** – Fred Beck (5 Minutes)

PayBee has made work a lot easier

~ \$2,300 deposited last month

Exec Board + Grade Reps + other leaders (SELAC, teachers) – 1.5 hour meeting last week diving into PTO organization. SWAT analysis (Strengths, Weaknesses, Opportunities, Threats). If interested in seeing what came out, happy to share. Some great ideas that came up for next year.

## Open PTO Positions next year

- Presidents - Melinda & Fred (OPEN)
- VP Events (Currently Melinda - will move to this position next year)
- Business Operations Manager - Currently Fred (OPEN)
- Secretary - Currently Steph (OPEN)
- VP of Fundraising- (Tracy has another year)
- VP Communications - Currently Jen (Has offered to stay on)
- Treasurer- (Julie has another year)
- \*Please see handout for job descriptions

Secretary position has been filled by Anne Levenson

Handout will be sent out via Parent Square with more information on all positions

4. **Fundraising Business** – Tracy Holcomb (5 Minutes)

Community Events/Fundraising 22/23- YTD Net Revenue	
<b>August</b> <ul style="list-style-type: none"> <li>TK/K/1 Picnic</li> <li>Ice Cream Social</li> <li>Coffee Chats</li> </ul>	<b>November</b> <ul style="list-style-type: none"> <li>Turkey Trot/Pancake Breakfast (Dad's Group) ~2,300</li> <li>All Staff Luncheon</li> </ul>
<b>September</b> <ul style="list-style-type: none"> <li>Dad's Group Work Day</li> <li>Coffee Chats</li> </ul>	<b>December</b> <ul style="list-style-type: none"> <li>Coffee Chats</li> <li>All Staff Luncheon</li> </ul>
<b>October</b> <ul style="list-style-type: none"> <li>Coleman Community Festival ~18,000</li> <li>Tiger Fund Month ~60,000</li> <li>Margarita Mamas ~2,000</li> <li>Coleman Community Movie Night ~1,200</li> <li>Coffee Chats</li> <li>All Staff Luncheon</li> </ul>	<b>January</b> <ul style="list-style-type: none"> <li>YIA Art/Music Showcase ~1,000</li> <li>Coffee Chats</li> <li>All Staff Luncheon</li> <li>Crab Feed ~30,000+</li> <li>Anne Rovetta Storytelling</li> </ul>

Crab Feed looking like \$30K+ Net Revenue

Upcoming Community Events/Fundraising 22/23	
<b>February</b> <ul style="list-style-type: none"> <li>All Staff Luncheon</li> </ul>	<b>May</b> <ul style="list-style-type: none"> <li>Teacher Appreciation Week!</li> <li>Bike to School Day</li> <li>Coleman Community Dance</li> </ul>
<b>March</b> <ul style="list-style-type: none"> <li>All Staff Luncheon</li> <li>Jog-A-Thon</li> <li>Coleman Community Movie Night</li> </ul>	<b>June</b> <ul style="list-style-type: none"> <li>Kinder Promotion</li> <li>5th Grade Graduation</li> <li>Coleman Field Day</li> </ul>
<b>April</b> <ul style="list-style-type: none"> <li>All Staff Luncheon</li> <li>2nd Annual Corn Hole Tournament</li> <li>Coleman Community Game Night</li> <li>Read-A-Thon</li> </ul>	Tiger Fund YTD (as of 1/31/23): ~60,000 Monthly Dine and Donates YTD (as of 1/31/23): ~3,200 United Cards YTD (as of 1/31/23): ~2,500 Amazon Smile YTD (as of 1/31/23): ~2,000

TOTAL \$130K+ raised; budgeted \$180K

Tiger Fund will continue to come in

### 5. School Upcoming Events – Melinda MacKaben (5 Minutes)

- Dine & Donate: Los Moles Tuesday, February 7<sup>th</sup> 11AM-9PM be sure to mention Coleman
- 1<sup>st</sup> Grade All Staff Luncheon: Thursday, February 9<sup>h</sup>
- Mid-Winter Break: February 20<sup>th</sup> – 24<sup>th</sup>
- 2<sup>nd</sup> Annual Corn Hole Tournament: Saturday, April 22<sup>nd</sup> registration link will be sent out
- Upcoming events Jog-A-Thon, Coleman Movie Night & Coleman Game Night – dates TBD looking for volunteers to help plan (they can also help choose the dates)

### 6. Dads Group – Bobby Contini (5 Minutes)

Next Meeting: Wednesday, March 8<sup>th</sup> 6:30PM at Elks Lodge

### 7. Principal's Report – Alex Peck

-Questions around curtains being made – currently in MPR and will be on a pully system (not automatic).

-Suggestions to partner with Sweet Water if we want wireless mics – they give discounts

-On Sunday, shared team of Ms Martha & Ms Kassy going to TK/K to discuss safe touch; going through grade levels, changing lessons to be grade appropriate. Mrs. Ervin had it today & said it

was wonderful. Will be following up with another activity so it connects with the kids. Ms Kassy will send out a brief rundown of the language being used to parents can speak with their children.

- Capital Projects Committee – will need team of folks to join. Coleman is up to have some remodeling take place & possibly adding new buildings. Input from community will be very important. More info to be shared via Principal Update & Parent Square
- Friday, Feb 17<sup>th</sup>, will have Coleman Play Day. Last 2 hours dedicated to the event. Students trained in 2<sup>nd</sup> round (how to be support & leaders while playing games like 4 square, soccer & basketball) & they will lead those 2 hours. Responsible for knowing the rules & helping students with conflicts that arise during the games. Intent for students to gain leadership skills & make Coleman a safe happy place while playing on the playground.
- Walker Creek for 5<sup>th</sup> grade families April 3<sup>rd</sup> – 6<sup>th</sup> Able to get 54 students from the high school to volunteer & will limit to 16 students. Outdoor Ed for all students in SR city schools. Students stay for 3 nights with cabin leaders & 5<sup>th</sup> grade teachers. Students participate in activities around ecology, hiking & learning about environment around them.
- Exec Board requested field trip information (#s by grades) – collecting to share with families so know how funds from PTO are being spent
- Response from hate speech taking place. Initial step was appropriate disciplinary actions. Then notified all families through Parents Square communication. Real work is how we educate our students and further develop staff & communities around anti-racist work. Has reached out to some partners and on Wednesday will meet with Dr. Lori Watson at Race Work. Then will meet with group of community members to see if that is who we want to partner with moving forward. More info to follow.
- Parents volunteers desperately needed for drop off & pick up. See if maybe grades can take on different weeks. 7:45am is ideal (7:50-8 most impacted time). 2:45-2:55 in the afternoon. Come to the office first and check in.

## 8. Open Forum

Kelly Whelan – Upcoming opportunities to support teachers in all of San Rafael Elementary & Middle School teachers belong to 1 Union (1 bargaining unit)

In middle of negotiating new working contract

Currently # of issues agreeing upon (teachers & the district) but one major area not reaching agreement, in the area of salary & compensation of teachers

Union & district at an impasse – will be bringing in a state mediator to help

Hope mediation process results are good for both parties.

Here asking parent community for their support

Different times coming up soon asking parents to show up in support of teachers making a competitive salary to keep the best teachers in San Rafael.

This Wednesday morning, 2/8. Teacher Rally. Teachers from other schools will show up outside Coleman rallying for support of this agreement

Would love parents & kids show up Saturday, 2/11 1:00PM on Fourth St & Court (right by Arizmendi).

Wear red- traditional color to support teachers as they rally for higher pay

Also travelling to Montecito Shopping Center & near the Canal at Kerner & Bellam on Saturday. (Will be driving between but will get out & rally at each location)

Monday, February 13<sup>th</sup> at the board meeting – show up and support at the District Office (by Terra Linda High School). Meeting starts at 6 but will be rallying starting at 4PM

Thank you!

More Info: [San Rafael Teachers Association | Facebook](#)

Next PTO Meeting: Monday, 3/6 at 6pm!