

Coleman School PTO Board Meeting
Wednesday, August 24, 2022
5:30 p.m. @ Coleman Elementary
AGENDA

1. **Welcome** – Melinda MacKaben
2. **PTO Business** – Melinda MacKaben
 - a) Voting in New PTO Executive Team Members
 - a. Tracy – VP of Fundraising
 - b. Julie – Treasurer
 - Bobby motion to approve, Linnea 2nds. All approve
 - b) Open PTO Executive Team Positions
 - a. VP of Events
 - b. Secretary

3. **2022/2023 PTO Budget** – Melinda MacKaben
 Walked through budget items and voted to approve.
 Stephanie motion to approve, Leah 2nds. All approve

The image shows a handwritten agenda and budget on a blue background. The agenda is titled 'AGENDA' and lists the following items: 1. Welcome - Melinda MacKaben, 2. PTO Business - Melinda MacKaben (a) Voting in New PTO Exec: Tracy (VP Fund) Julie (Treasurer), (b) Open PTO Positions: VP of Events / Secretary, 3. Approve PTO Budget - Melinda & Stephanie, 4. Upcoming Events - Back to School 8/31, Dine + Donate 9/15, 5. Dads Group - Bobby (contingent), 6. Principal's Report - Alex Peck. A note says 'Next meeting Tues 9/6 @ 6pm'. The budget is titled '2022-2023 PTO BUDGET' and lists various categories with amounts. A cloud-shaped note says 'Will vote'. The total budget is \$236,876.

2022-2023 PTO BUDGET	
Art/Music	\$90,000
Authors/Assemblies	\$3,000
Classroom Discretionary/Fieldtrip	\$40,000
Community Events	\$5,000
Enrichment + Science activities	\$5,000
Gardening	\$1,000
Merchant Fees	\$4,000
Operating	\$5,000
Safety	\$1,500
Social/Emotional Learning	\$12,875
Supplementary School Supplies	\$2,000
Technology Safety + Learning	\$5,000
Coleman Merchandise	\$5,000
Reserve	\$54,000
* Library Roll over	\$2,000
* Community Network	\$1,180
* 5th Grade	\$321
TOTAL	\$236,876

4. School Upcoming Events – Melinda MacKaben

- a) Back to School Night: Wednesday, August 31st
- b) Dine & Donate: Ounces Outdoors (Northgate), Thursday, September 15th
- c) Coleman Festival: Saturday, October 1st

5. Dads Group – Bobby Contini

- a) Kick Off BBQ: Friday, August 26th at 6:30-9 at Joe Kelly's house (48 Sea Way, San Rafael)
- b) 1st Meeting: Thursday, September 8th at 6:30 at Pond Farm
- c) Dad's Work Day: Sunday, September 11th at 8am at 88 Prospect Drive

6. Principal's Report – Alex Peck

- Discussed behavioral expectations with the kids this week – safe & responsible behavior
- Back to School Night will be in person – August 31st at 6pm
- Friday, September 2nd is an early release day (1 of 4 this year) – school is out at 11:50

Next PTO Meeting: Tuesday, 9/6 at 6pm!