

Coleman School PTO Board Meeting
Monday, March 7, 2022
6:00– 7:00 p.m. via ZOOM
AGENDA

1. Welcome and Introductions – Fred Beck & Melinda MacKaben

2. Approve February Board Minutes – Stephanie Parker

Fred motion to approve & Jen 2nds – 24 participants and all approve

3. Guest Speaker – Jim Hogeboom, Superintendent San Rafael City Schools, and Amy Baer, Assistant Superintendent of Human Resources (20 min)

Fred introduced Jim and Amy

Mike moving to help the district with after school and summer programs

Coleman principal position had been posted & is now closed

Spoken with staff in person to get their input on what they're looking for

Presentation to update where we are in the process & get feedback on what we're looking for in a new principal (open forum or link to survey already provided – skills, characteristics that we're looking for and volunteers to serve ([Coleman Elementary School Principal Survey / Encuesta sobre el director de la escuela primaria Coleman \(google.com\)](#)) on interview panel (Thursday))

3 candidates scheduled for interviews

Teachers & classified staff from Coleman are on the panel

Some key areas looking for: Instructional Ability & Relationships (connecting with people, strong facilitator)

Short notice for parents but the district wanted to get out quickly as some candidates had already accepted jobs; have also reached out to parents earlier so more notice was given

Would like Fred & Melinda to have a say in parents on the panel – plan was to run it by PTO leadership & Mike

Parents looking for

-presence at Coleman (at all the events)

-bringing a joy to Coleman, enthusiasm

-Bringing community together – more looks like 2 communities

-Need more afterschool programs (work with them)

-Kids talking about identity in the classroom

-Arts/Music programs – principal that is supportive and helps integrate into teacher's curriculum

-Bilingual

-Supports students social/emotional health – valued & emphasized

4. PTO Business – Fred Beck (5 Minutes)

Will have folks on to present the bond measure next month

5. PTO Fundraising – Melinda MacKaben (5 Minutes)

Biggest item is Crab Feed (see below)

6. PTO and School Upcoming Events – Melinda MacKaben (10 Minutes)

- a) Dine & Donate: Tuesday, March 29th at Los Moles (Coleman Family)
- b) Holidays:
 - a. 3/14 school closed for Teacher Workday (Conference Week)
 - b. 4/4-4/8 school closed for Spring Break
- c) GET YOUR TICKETS: Crab Feed March 19th, Elks Club Outside
Less than 2 weeks to go.
Purchase tickets soon to help with planning
1920s theme – do not feel like you have to dress up (feel free to wear jeans)
We do have sponsored tickets for people who need them
Amazing auction items – will be online too so can log in from home
2 Live Auction items – will not be online
[COLEMAN ELEMENTARY PTO \(paybee.io\)](http://COLEMAN ELEMENTARY PTO (paybee.io))
- d) Coleman Festival – May 14th (includes Art and Music Show)
Amazing community event
Traditionally been largest fundraisers
Food & Games
Looking for someone to take the lead
Cake decorating contest & cake walk

7. Treasurer’s report – Johanna Salangsang (5 Minutes)

Looking for someone who can assist and move into Treasurer position

Highlights:

Tiger Fund = \$85K

Matches = \$9.6K

Expenditures:

Teacher Discretionary Fund = \$6,800

Mr. Nettle = \$11.4K

Youth in Arts = \$22K (small portion of what’s paid)

8. Dads Group – Bobby Contini (5 Minutes)

Next meeting is on Thursday, 3/10, 6:30 Elk’s Club

9 days before Crab Feed!

Kitchen positions for Crab Feed to be discussed

All school bike ride – Sunday, March 13th from 5-7 (1st day of daylight savings) - Riding to Gotts for dinner; meet at Coleman Oval at 5PM or Larkspur Smart Train Station at 5:30

9. Principal’s report – Mike Taylor (5 Minutes)

Masking:

-outdoors: optional starting tomorrow

-indoors: 3/15 Tuesday masks will be optional

-messages out around accepting everyone’s choice

Conference week next week:

-no school Monday, Tuesday – Friday school ends at 11:50

-make sure you have a conference scheduled

-make sure you’re asking questions

5th Grade Families:

-no 5 day outdoor ed at Walker Creek

-looking at 5th grade experiences (overnight at Cal Academy of Sciences in May)

-looking at another experience (trip to beach or hike to Marin Headlands)

Volunteers:

-as roll back restrictions, come volunteer on campus (recess or with specialists or come by the office)

10. Open Forum for Parents (5 Minutes)

Question about campus opening up (stay at pick up to have kids play) – continuing to monitor to see when things can open up and increase feeling of openness; Wednesday assembly – parents can come

Next PTO meeting, 4/12, 6:00 pm