

Coleman School PTO Board Meeting
Monday, March 1, 2021
6:00– 7:00 p.m. via ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/87003102267?pwd=VmF5YnU3R1MzQkQycmR1ZHNIR0RkQT09>

Meeting ID: 870 0310 2267

Passcode: 873401

AGENDA

1. Welcome and Introductions – meeting started at 6:08PM
2. Approve Board Minutes from February’s meeting – Reminder, meetings always on PTO website as are agendas; Rebecca moves to approve minutes and Toni 2nds – 16 participants & all approved
3. Open PTO Positions – (5 Minutes)
 - a. President (Lauren would like a co-president or if someone wants to take it all on; manager of PTO working with great team; help make sure team has what they need)
 - b. VP of Communications (get information out to community for events or anything else needed; social media posts; sends emails out through Google group)
 - c. VP of Fundraising (keep an eye on individual items that are under various people; opening for Tiger Fund as well which is under VP of Fundraising (reaching out to all families & encouraging them to donate to Tiger Fund and tracking it along with company matching gifts); t-shirts & any other shwag under here; dine & donate; United Market cards, Amazon Smile, box tops; online auctions (system already created))
 - d. Business Manager (works closely with treasurer)
 - e. Volunteer Coordinator (create sign up genius)
 - f. PTO Grade Level Liaisons (communication role often between PTO & classes)
 - g. School Site Council Liaison (have a say in allocating state & local funding for our school, usually 8 meetings a year)
 - h. Stacey Farrell taking on Angel Network Coordinator
4. Update on School Board and involvement – Lauren Monson (2 minutes)
 - a. <https://www.srca.org/agendaonline>
twice a month meeting (2nd & 4th Monday)
School Board interested in what parents have to say so encouraged to attend
4x a year there are other meetings with superintendent – if there is a parent that wants to attend, please reach out to Lauren
5. Treasurer’s report –Toni Ignoffo (5 Minutes)
8 checks to approve – Lauren moves to approve checks & Rebecca 2nds – all approved (19 participants)
~\$9,500 raised from No Crab Feed
6. Principal’s report – Ruth Reynolds (10 Minutes)
Most of staff has been vaccinated (at least 1st shot)
Modified schedule 4.5 hours (w/ 20-25 minute recess) once in orange tier (can only go into orange after 3 weeks red and will be Monday after so 1st possible date would be March 22nd)

Snack to bring – something quick & that does not require a lunch box – more information will come

After school LEAP will run after school until 4/4:30

Taking step towards moving to full day (all goes through Marin Health & Human Services working with School Board)

Question on how staff is feeling – Ruth thinks they're feeling ok about it

Question around what can be done for PTO and parents to help with outdoor space to help with lunch – school work day coming

7. 5th Grade Yearbook – Jenn Fernandez (2 minutes) - Working with Genevieve to create the yearbook
8. PTO and School Upcoming Events - Rebecca Markwick (5 Minutes)
 - a. Dine & Donate Marche aux Fleurs – Wednesday, March 3 – Jen Numainville
 - b. Online Art Show “Together While Apart” – March 10 – Morgan Schaufler (will take submittals until Wednesday at 5; all kids who submit art get a goody bag; Tam Commons Dine & Donate as well that night)
 - c. BINGO NIGHT! – March 17 – Stephanie Parker (via zoom)
 - d. Picture Day – March 29 & 30 (Mugsy Clicks)
 - e. Conference Week - 3/15 to 3/19 (no school 3/15)
 - f. School Work-Day possibly in mid-March – more info to come – **need volunteers**
 - g. April Break – April 5 – April 9
 - h. Staff Appreciation in April – more info to come – Anne Levensen
 - i. Run for the Gold – more info to come – Mitch Grossman (virtual like last year; late April/early May)

Idea for Future Dine & Donate - coordinate teacher appreciation lunch with a dine and donate? Families could chip in to purchase meals for teachers/staff and also benefit Coleman?

9. Dads Group (2 minutes)

10. PTO Business – Lauren Monson

School improvement part of budget; waiting on quote for black top refinished

Other ideas for picnic tables or plants

Asked for quote for overhang cover on kinder yard

Question for Mike around what enrichment will look like next year (PE, Art, Technology)

Next PTO meeting, April 12 at 6 p.m.