

Coleman School PTO Board Meeting

Monday, October 5, 2020

6:00– 7:00 p.m. via ZOOM

AGENDA

1. Welcome and Introductions – called to order 6:02
2. Approve September Board Minutes
Rebecca Markwick approved & Lauren Monson 2nd – nobody opposed (43 participants)
3. **PTO Business** – Lauren Monson (8 min)
 - a. Positions opening up now (and next year) – check out the PTO website; especially VP Events & Treasurer
 - b. T-shirts update – shipping now! – can still purchase a shirt
(www.bonfire.com/store/coleman-tigers/ - they bulk print so they wait until they get enough ordered to print & ship)
 - c. Coleman Strong Gaiters – passed out last week & every child should have received one; if didn't receive one, can reach out to Mike or colemanschoolpto@gmail.com; additional ones for sale for \$5
 - d. Book Club 3rd -5th grade - 38 students signed up with Mrs. Sonnet; 2 books reading Aru Shah & the End of Time or Whiz Mob & Grenadine Kid – meetings are once a week; just up & running so can still jump in – reach out to Sara sbsonnet@hotmail.com
 - e. Enrichment Survey update – PDF posted on website (www.colemanpto.com/whats-new); majority interested in science/STEM enrichment; a lot of suggestions for what already is provided through Heads Up (example, PE) and varying school improvements
www.colemanpto.com/storage/app/media/September%202020%20-%20Parent%20Enrichment%20Survey.pdf
pulled back from add'l enrichment due to amount of time kids online each day & hopefully returning to school this year - a lot of decisions being made so focusing on getting back to school
4. **PTO Fundraising** – Kelli Kelly (8 Minutes)
 - a. Tiger Fund – Sara & Melinda – focus is 100% participation; 43 donations so far (low % of participants based on past years); new marketing material breaks down the cost so available if anyone wants extras to pass out to neighbors/grandparents
 - b. United Cards at front office - old cards still work until end of year; new cards are in the office

Box Tops: www.boxtops4education.com– download the app to scan grocery receipts & school will get a portion

Amazon Smile (<https://smile.amazon.com>) – use for Amazon purchases (has raised us \$2,334,39 as of August)

5. PTO and School Upcoming Events (8 Minutes)

- a. Scavenger Hunt – October 17-25 – Jenn Numainville – New event this year; more like a geo hunt – series of clues to decode & find locations in San Rafael. Submit answers once completed & will get entered into a drawing for raffle prizes (downtown businesses have generously offered prizes). Coleman Connect & PTO Website have event brite sign up – register until the 25th and clues sent out the 16th (www.eventbrite.com/e/coleman-family-savenger-hunt-tickets-122311590259); \$10 per person suggested donation but pay what you can
- b. Conference week 10/21-25 is now Safety Week
 - i. No school 10/21. Minimum days for the rest of the week. School ends 12:10 pm
 - CORRECT DAYS: **10/19** no school; & minimum days **20-23**
 - Staff on campus & get to dive into the components of site safety plan (Marin Health & Human Services) – how kids come in, wash hands, go to seats, etc.
 - Teachers will prepare for teaching when kids in person
 - no formal scheduled conferences but can reach out to teachers for feedback

6. Principal's report – Mike Taylor (30 Minutes)

- a. Charla Café - SELAC meeting update – last week & will be monthly (on Coleman calendar); 11 families joined & good showing of families speaking in Spanish
- b. SSC meeting update – meeting on Friday to approve site plan (way budget plays with Title 1 Funding)
- c. Return to School update – Mike Taylor / Jim Hogenboom
 - Getting campus ready for as much outdoor learning as possible (moving picnic tables & using lawn on Rafael Ave & also interior lawn) – every teacher has a space to go to outside classroom
 - Moving stuff from classrooms; ex. desks moved from older grades to younger grades
 - HVAC walk through last week & today – Dave showed how much air comes in/out & is filtered – 1100 cubic feet per minute so air change every 7 minutes (you want 5 & 6 is excellent)

- Question from Friday communication – is November no longer the timeline or still on that timeline but also trying to ramp up testing? Response from Jim Hogeboom:
 - Oct 19th will go over in detail safety procedures with staff (safety week) & after that bring students back in small groups to walk through safety procedures
 - Meet weekly with public health directors Matt Willis – concern around high # of positive testing in San Rafael & they'd like to do more testing amongst our students
 - Goal test 800 students in next two weeks (so probably false high rate – only those getting tested are those w/ family members who are sick)
 - If testing lower, back 1st week November but up in air as it depends on the testing
 - Obstacles are testing & transportation (arrange bus stops; bus monitors; assigned seating)
 - Mobile testing stations to 4 schools with learning hubs (Coleman, Venita Valley, Bahia Vista, Laurel Dell) plus working with other companies to see if they can come
 - MHHS going both ways – upset not going back & going back
 - A lot of comments around inequities
 - A lot of safety procedures need to be put in place
 - Learning Hubs operate in conjunction w/ after school programs (City of San Rafael and Leap group at Coleman) – it's not San Rafael teachers → it's a challenge of scale in getting everyone back (from 3 groups to 15)
 - Can we bring even smaller groups back? Worry testing 800 is going to be too much
 - Jim: testing done on the 16th & will do what they can; Oct 21st will see results & will go from there; hopefully slowly bring in kids for safety and then back in small groups
 - If testing is not positive, can we work to bring back smaller groups / lower grades – Jim: are prioritizing TK, K, 1, 2 so plan to bring youngest 1st and showing least susceptible to virus
 - Jim: will have transportation worked out by November 2nd
 - Jim: working on this all day every day; #1 priority

- Linda Jackson – it's exhausting – aware of that; hoping to get kids back; trusts Matt Willis

7. Treasurer's report – Toni Ignoffo (5 Minutes)

Not enough time

Next PTO meeting, 11/2, 6:00 pm