

Coleman School PTO Board Meeting
Monday, June 7, 2021
6:00– 7:00 p.m. via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87003102267?pwd=VmF5YnU3R1MzQkQycmR1ZHNiR0RkQT09>

Meeting ID: 870 0310 2267 / Passcode: 873401

AGENDA

1. Welcome, Introductions and CONGRATULATIONS on last week of school!
Lauren's last meeting as president; will be around next year & will stay as Business Manager
2. Approve Board Minutes from May's meeting (2 Minutes) Rebecca moves to approve & Jen 2nds – 17 participants & all approve
3. Open PTO Positions (3 Minutes) – President and VP of Fundraising
 - Two positions that are open & can be as big & little as you want:
 - President – even can do with two people; works with Mike to keep eye on everything throughout year; works on budget; agenda for meetings & runs meetings; not in isolation (work with team)
 - VP Fundraising need to monitor \$ on website & make sure notes go out to donations that come in via checks; would work closely with VP of Events
 - Any questions, can email Lauren or Mike
 - Specific needs: Manage t-shirt sales; Manage stickers for Tiger Fund; Manage sign sales; Manage welcome bags for new students
4. Treasurer's report –Johanna (10 Minutes)
Approve Expenditures – checks in May – Lauren moves to approve; Jennifer 2nds; 23 participants (all approve)
\$239K currently in budget

**Coleman School PTO
Final Budget, 2020-2021
May 1 - 28, 2021**

	2020-2021 Budget	Spent	Remaining	% Spent
Art	\$5,000	\$ 5,000	\$0	100%
Assemblies / Author's Festival	\$1,500	\$ -	\$1,500	0%
Community Events	\$5,000	\$ 4,131	\$869	83%
Enrichment Materials	\$0	\$ -	\$0	0%
Classroom Discretionary/Fieldtrip	\$18,000	\$ 14,919	\$3,081	83%
Gardening	\$1,000	\$ 404	\$596	40%
Lunchtime/Recess Act. Coord.	\$15,000	\$ -	\$15,000	0%
Merchant Fees	\$4,000	\$ 1,071	\$2,929	27%
Music	\$0	\$ -	\$0	0%
Operating	\$5,800	\$ 3,049	\$2,751	53%
P.E.	\$5,000	\$ 5,000	\$0	100%
Remote Learning Enrichment	\$55,000	\$ 3,800	\$51,200	7%
Reserve	\$9,593	\$ -	\$9,593	0%
Safety	\$1,000	\$ -	\$1,000	0%
School Improvements	\$34,000	\$ 6,206	\$27,794	18%
Science Enrichment	\$0	\$ -	\$0	0%
Social/Emotional Learning	\$12,500	\$ -	\$12,500	0%
Supplementary School Supplies	\$0	\$ -	\$0	0%
Technology/Computers	\$5,000	\$ -	\$5,000	0%
Library Fund Roll Over	\$1,273	\$ 49	\$1,322	4%
Angel Network Fund Roll Over	\$1,180	\$ -	\$1,180	0%
5th Grade Fund Subsidy	\$682	\$ -	\$682	0%
Total	\$180,528	\$43,580	\$136,948	24%

5. Principal's report – Mike Taylor (10 Minutes)

- Promotion ceremonies for kinder and 5th grade – 6/10 (5th grade in person – back on grass; just families that live in the home & no more than 4) (kinder in front)
- New Hours in Fall – start time of 8 a.m. (Teachers liked not having the early morning recess – so before school starts)
- Minimum Days Wednesday and Thursday (6/9 & 6/10) (either 12:45 or 1 depending on child's start time)
- Planned Enrichment for next year art every week; PE twice a week (National Academy of Athletics used & every student in SR Elementary gets this); dance cohorts (partnering with Marin Ballet); also looking at drama/music intensive courses
- Other updates
 - Anticipating kids in masks; classrooms more like 2019; more outdoor class time; waiting on recommendations
 - Parent Portal - can update email addresses on parent portal – report cards will be online
 - Chrome Book Swap in August/September
 - New teacher in 3rd year (adding 3rd grade class) – only change in grade level personnel
 - Hiring full time counselor (every school site will have a full time counselor)
 - Hiring coach (more intervention work with kids) – Ms Lane moving to another school
 - New projectors in rooms (removing all the wires)
 - Black top getting redone – with new lines & four square
 - Gate in front of school
 - Safe Routes for Schools – will provide suggested routes to school
 - Library & Mrs Sonnett will be back (once a week)
 - Parent Square – one way messaging tool (used by Sun Valley & will be used by Coleman next year & all SR schools) (instead of Remind)

6. Coleman Festival Recap – Melinda and Sara (5 Minutes)

Little over \$7K made from Coleman Spring Food Carnival
Shout out to Pantastics & Salon B

Amy from Salon B doing fundraiser for Canal Alliance – if around 4th street can drop off drug store gift cards

7. PTO and School Upcoming Events - Rebecca Markwick (3 Minutes)
 - K-1 Field Day - 6/7
 - Minimum Days - 6/9 & 6/10
 - 5th Grade Game Night – 6/9 6pm back of school; kona ice truck & games
 - Kinder Promotion - 6/10
 - 5th Grade Graduation - 6/10
 - First Day of School - 8/19
8. Dad's Group Update (5 minutes)
9. Other PTO Business (5 min) Next year some meetings will still be virtual; maybe one in person each semester (TBD)

Have a Great Summer! Next PTO meeting in the Fall!